



## ACTIVATION GUIDE for CPaT LOCAL PROGRAM

### Activation Instructions:

- You will need an activation code and a login id to run the program.
- You will need an internet connection to activate the program.

1. Start the Program:

Internet required for activation.

- a) Flash Drive: Insert the drive in a USB port and the programs should autorun.
  - i. Windows XP: Click OK on the pop-up window that appears.
  - ii. Windows Vista: Either choice on pop-up window is ok to click.
  - iii. If autorun does not function, refer to FAQ's on website or documentation.
- b) Fixed Drive: Click the CPaT Icon on your desktop

2. The activation page appears the first time the program is launched. It looks like this:

Version: 12-2007  
Drive: C

### Activation Page

1) Enter Activation Code:

2) Click the Activate button:

Phone: 877.683.1255 (toll free USA)  
Phone: 832.585-8601 (Houston, TX)

Test internet connection      Help      Exit



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### Activation Instructions (continued):

3. Enter your activation code and click the ACTIVATE button.
  - a) Your name will appear on the lower screen, and
  - b) A green window with text should appear to indicate success as shown below:

Version: 12-2007  
Drive: C

**Activation Page**

1) Enter Activation Code:

2) Click the Activate button:

3) Results:  
**Activated. You may now use the program.**

4) Added Time: (in hours)

5) Click the Start button:

**John Doe**

Phone: 877.683.1255 (toll free USA)  
Phone: 832.585.8601 (Houston, TX)

Test internet connection      Help      Exit

4. Click the START button to launch the program, or click Exit if you want to close the program.
5. An internet connection is not required to run the program. Activation Complete.

### OTHER POSSIBLE RESULTS

- If no user record is available, you will see a red window.
- You will need to ask CPaT to create your records.
  
- If the account exists but has been used, you will see a yellow window.
- You will need to contact CPaT. One activation per user is provided.

3) Results:

No Record Found. Can't Activate.

3) Results:

Activation Performed Previously. Cannot activate again.